

## Particulars

### About Your Organisation

#### 1.1 Name of your organization

C.I. TOP S.A.

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#### 1.2 What is/are the primary activity(ies) or product(s) of your organization?

- Oil Palm Growers
  - Palm Oil Processors and/or Traders
  - Consumer Goods Manufacturers
  - Retailers
  - Banks and Investors
  - Social or Development Organisations (Non Governmental Organisations)
  - Environmental or Nature Conservation Organisations (Non Governmental Organisations)
  - Affiliate Members
  - Supply Chain Associate
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#### 1.3 Membership number

2-0842-18-000-00

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#### 1.4 Membership category

Ordinary

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#### 1.5 Membership sector

Palm Oil Processors and/or Traders

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**Palm Oil Processors and Traders****Operational Profile****1.1 Please state your main activity(ies) within the supply chain**

- Refiner of CPO and CPKO
- Post-refinery processor
- Trader with physical possession
- Trader without physical possession
- Kernel Crusher
- Food and non-food ingredients producer
- Power, energy and bio-fuel
- Animal feed producer
- Producer of oleochemicals
- Distributor and wholesaler
- Other

**Palm Oil and Certified Sustainable Palm Oil Use****2.1 Please include details of all operations using palm oil majority owned and/or managed by the member and/or related entities****2.1.1 In which markets do you sell goods containing palm oil and oil palm products?**

- Applies Globally
- Colombia
- Italy
- Mexico
- Spain

**2.2 Volumes of palm oil and oil palm products****2.2.1 Total volume of crude and refined Palm Oil handled/traded/processed in the year**

151,163.22 Tonnes

**2.2.2 Total volume of crude and refined palm kernel oil handled/traded/processed in the year**

26,777.45 Tonnes

**2.2.3 Total volume of Palm Kernel Expeller handled/traded/processed in the year**

1,590.00 Tonnes

**2.2.4 Total volume of other palm-based derivatives and fractions handled/traded/processed in the year**

2,096.00 Tonnes

**2.2.5 Total volume of all palm oil and oil palm products handled/traded/processed in the year**

181,626.67 Tonnes

**2.3 Volumes of palm oil and oil palm products certified****2.3.1 Volume handled/traded/processed in the year that is RSPO-certified (Tonnes):**

Description	Refined/CPO	PKO	PKE	Palm-based derivatives and fractions
2.3.1.1 Book and Claim from Mill / Crusher				
2.3.1.2 Book and Claim from Independent Smallholder				
2.3.1.3 Mass Balance				
2.3.1.4 Segregated				
2.3.1.5 Identity Preserved				
2.3.1.6 Total volume	-	-	-	-

**2.3.2 How much RSPO certified products have you sold as certified (tonnes)**

Description	Refined/CPO	PKO	PKE	All other palm-based derivatives and fractions
2.3.2.1 Book and Claim	-	-	-	-
2.3.2.2 Mass Balance	-	-	-	-
2.3.2.3 Segregated	-	-	-	-
2.3.2.4 Identity Preserved	-	-	-	-
2.3.2.5 Total volume	-	-	-	-

**2.3.3 How much RSPO certified products have you sold under other schemes (tonnes)**

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**2.3.4 How much RSPO certified products have you sold as conventional (tonnes)**

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**2.4 Total annual crude, refined palm kernel oil and derivatives production (only if applicable)**

1,916 Tonnes

**2.5 What is the percentage of Certified Sustainable Palm Oil in the total palm oil sold by your company in the following regions:****2.5.1 Africa**

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**2.5.2 Australasia**

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**2.5.3 Europe (incl.Russia)**

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**2.5.4 North America**

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**2.5.5 South America**

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**2.5.6 Middle East**

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**2.5.7 China**

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**2.5.8 India**

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**2.5.9 Indonesia**

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**2.5.10 Malaysia**

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**2.5.11 Asia**

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**Time-Bound Plan****3.1 Year of first supply chain certification (planned or achieved)**

2018

**3.2 Year expected to/or started to handle/trade/process any RSPO-certified palm oil and oil palm products**

2018

**3.3 Year expected to achieve 100% RSPO certification of all palm product processing facilities\***

2025

**3.4 Year expected to only handle/trade/process 100% RSPO-certified palm oil and oil palm products**

2025

**3.5 Which countries that your organization operates in do the above own-brand commitments cover?**

Colombia

**3.6 How do you proactively promote RSPO and RSPO certified sustainable palm oil and oil palm products to your customers?**

RSPO product consumption refers to our customers focused on social and environmental responsibility, which is guaranteed with RSPO certification

**Trademark Use**

**4.1 Do you use or plan to use the RSPO trademark on your own brand products?**

Yes

**Please state the markets where you use or intend to apply the Trademark and when you plan to start**

We do not commercialize packaged products, the products we market are raw materials for the industry. but we are interested in using them for off products communications.

2018

**Actions for Next Reporting Period****5.1 Outline actions that you will take in the coming year to promote the use of RSPO certified sustainable palm oil and oil palm products along the supply chain**

1. we will have as an objective to make our palm oil suppliers aware of the importance of being certified in RSPO. 2. We will support all of our palm oil suppliers in preparation for certification. 3. We will market certified products RSPO

**Reasons for Non-Disclosure of Information****6.1 If you have not disclosed any of the above information please indicate the reasons why**

other  
in 2017 we were not RSPO members yet, and we had not certified

**Application of Principles & Criteria for all members sectors****7.1 Do you have organizational policies that are in line with the RSPO P&C, such as:**

- Water, land, energy and carbon footprints  
Uploaded file: [P-Policies-to-PNC-waterland.pdf](#)
- Land Use Rights
- Ethical conduct and human rights  
Uploaded file: [P-Policies-to-PNC-ethicalconducthr.pdf](#)
- Labour rights  
Uploaded file: [P-Policies-to-PNC-laborrights.pdf](#)
- Stakeholder engagement  
Uploaded file: [P-Policies-to-PNC-stakeholderengagement.pdf](#)
- None of the above

**7.2 What best practice guidelines or information has your organization provided in the past year to facilitate the uptake of RSPO certified sustainable palm oil and oil palm products? What languages are these guidelines available in?****Comment:**

Last year we were in the process of preparing for the certification visit; therefore, no policies had yet been defined to promote the certification of our suppliers and customers.

**7.3. Your answers above indicate that you are not yet using 100% RSPO certified palm oil and oil palm products. Do you have plans to immediately cover the gap using Book & Claim?**

No

**Please explain why:**

For the moment no, our commitment focuses on the development of support strategies for our clients and suppliers in the preparation processes for the certification visit

**GHG Footprint**

**8.1 Are you currently reporting any GHG footprint?**

No

**Please state if you have any future plans to do so?**

We are defining the values ??for the transportation calculator, in order to implement it

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**Support for Smallholders**

**9.1 Are you currently supporting any independent smallholder groups?**

No

**Do you have any future plans to support independent smallholders?**

No

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## Challenges

**1 What significant economic, social or environmental obstacles have you encountered in the production, procurement, use and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?**

the main drawback we have is related to producers and plantations, to achieve awareness in the axes of sustainability and RSPO principles and criteria, for this we have developed support strategies for our suppliers, in order to promote RSPO certification in the challenges of the global market

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**2 In addition to the actions already reported in this ACOP how has your organization supported the vision of RSPO to transform markets in other ways? (e.g. Funding; Engagement with key stakeholders; Business to business education/outreach)**

Accompanying processes have been defined in the development of knowledge of the RSPO P & C standard, and compliance assessments of requirements to our suppliers.

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**3 File -Please attach or add links to any other information from your organisation on your policies and actions on palm oil (EG: sustainability reports, policies, other public information)**

- Uploaded files:  
[DD-00-01 Politicas Corporativas.pdf](#)
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